

STEPS TO REGISTER ON BRIGHTWHEEL FOR AUGUST 2023

1. Click on the age appropriate application on our website.
2. Fill out Preschool Application and Extended Care Application if you need a longer day.
3. Once accepted and confirmed that your child has been placed, you will receive an invite to create a Brightwheel account. Please utilize the link on our website to learn about the Brightwheel App.
4. Once your Brightwheel account has been created you will be billed for the Registration Fee of \$115 and Activity Fee of \$90.

Registration Fee for all classes is \$115 per child.(non-refundable)

Activity Fee for all ages is \$90 per child.(billed upon the completion of your child's registration)

We are happy to be able to offer a 10% additional sibling discount on tuition only to our families.

Your first tuition payment is due by June 15th, 2023. If tuition is not received by June 15th, the child's space may be filled from the waiting list. All tuition and fees will be billed and received through the Brightwheel app. You will have the option to pay tuition by Bank Draft or Credit Card. The preschool will absorb the \$.90 ACH fee but you will be responsible for the 2.9% credit convenience fee should you choose to use a credit card. The remaining tuition payments will be due on the 15th of each month Sept.-April.

Withdrawal requires 30 days notice or you will be responsible for paying that month's tuition. Notice needs to be given by August 1st for September tuition and activity fee to be refunded.

We must receive a completed Virginia School Entrance Health Form. This must be completed and signed by your pediatrician. We require all timely, age-appropriate immunizations. We may accept medical exemptions. We are required by law to document viewing your child's original birth certificate. Please bring it to the New Parent Orientation Meeting on the evening of August 23rd.

If you have any questions please contact Sharon or Julie at pumcpres@gmail.com or (804)598-6090.

Powhatan Methodist Preschool is a non-profit ministry of Powhatan United Methodist Church and welcomes all families.